



SPRINGWOOD (BLUE MOUNTAINS) NETBALL CLUB PLAYING PROCEDURES

1. REGISTRATION

- a) There will be two registration dates. The registration day and night will be held within a week of each other.
- b) Advertisements will be taken out in the Blue Mountains Gazette and in the local school newsletters. Existing members are to be contacted individually.
- c) The grading day(s) and muster day(s) will be held after registration and on a date to allow the club to meet BMNA registration requirements.
- d) Non- attendance at either registration dates without due notice to the Registrar may result in no place being available for that player.
- e) The registrar will form teams according to-
 - i. the friendship and school groups of the Netta players.
 - ii. the results of the grading day
- f) Players are to register in their correct age competition. That is, the age they are turning in the year of competition.
- g) If a player wishes to play in an older age, they are to put this request to the Executive Committee in writing. There is no guarantee of approval; consideration will always be given to the number of player registrations in a particular age.
- h) Applications to play in an older age competition will be considered after grading day. The Executive Committee will make the final decision on applicants.
- i) At Registration each player (10 years competition and up) must indicate their two preferred playing positions in preparation for grading day.
- j) All Players are to be given the opportunity to be considered as a dual registered player should a position become available. There is no guarantee of approval. This expression of interest should be in writing on Registration Day.

2. GRADING

- a) There will be a Grading Sub-committee elected at the Club's Annual General Meeting, who will oversee all matters relating to grading day.
- b) The Grading Sub-Committee, in conjunction with the Executive Committee will set times and dates for grading. These are to be determined before the first date for registration, and advertised at each registration session.

- c) The Grading Sub-Committee is to consist of an uneven number, minimum of three. Coaches of an age group or a parent or sibling of a child being graded are not permitted to be on the grading subcommittee which is grading that age group or child.
- d) A member of the Grading Sub-Committee will represent the Club on the BMNA Grading Committee.
- e) At the end of the season each coach will present to the President a report on their team in which it gives player details which can be used by the members of the Grading Sub-Committee on the next grading day.
- f) The Registrar will provide the Grading Sub-Committee with a list of player names for each age/division.
- g) The Registrar will recommend to the Executive Committee proposals for the filling of vacancies in any team.
- h) All players other than Netta must attend grading regardless of the number of players within that age group or division. Players unable to attend grading day because of extreme circumstances should contact the Secretary prior to the grading day.
- i) Players will only be graded in their correct age group. Under no circumstances are players to attend grading of an older age group.
- j) On grading day players will take the court on at least two occasions.
- k) On grading day a nominated member of the Executive Committee must gather all parents and players prior to grading commencing in order to explain the procedures for the grading session and giving time for parents or players to ask questions.
- l) If the Executive Committee has received written notification of the absence of any player from grading day then all parents and players of that age group must be informed.
- m) Within their age groups, junior players will be graded according to their skill level.
- n) The final grading of a player will be determined upon by a combination of the player's performance on grading day, the end of year coach's report and the requirements for each team for player positions.
- o) If there is a group of senior players who have played together for some time, they may request that they remain together in the same team. This request must be put in writing, and be given to the Grading Sub-Committee, on or before, the grading session. ALL team members must still attend the grading session. Consideration will be given to this request by the Grading Sub-Committee.
- p) The BMNA Grading Committee makes the final decision as to the grade of a team.

3. TEAMS

- a) A junior team is a team registered in an age competition.
- b) A junior team is considered full with 9 players.
- c) A senior team is a team registered in the division's competition and is considered full with ten players.
- d) All junior teams will be allocated a coach and will train weekly. Every endeavour will be made to allocate a coach to senior teams. Coaches will be allocated by the Coaches Convenor with assistance from the Executive Committee.
- e) A manager is to be selected from the team by the team members or their parents. Managers must be at least 18 years of age. Teams cannot be registered with BMNA without a Manager.

- f) All team players are to receive equal court time throughout the season leading up to the finals series (barring players not being available due to unforeseen circumstances such as injury, illness, work commitments etc.).
- g) All available players in the junior competition must take the court in all Final Series games.

4. LATE REGISTRATIONS

- a) If a player registers after teams have been formed and an appropriate team has less than 9 players, then the Registrar, in consultation with the Grading Sub-Committee, will place her in the appropriate team
- b) The Grading sub committee may need to view the player at a training session to establish their skill level.
- c) If a vacancy does not exist in a team, it may not always be possible to place the player.
- d) All late registrations are to be processed according to BMNA Regulations and time frames.

5. DUAL REGISTRATIONS

- a) Dual registration can only be offered to players according to BMNA Dual Registration Regulations.
- b) Until approval is granted by BMNA Council, the player cannot take the court as a dual registered player.
- c) If a dual registration position becomes available the Grading Sub-Committee will consider -
 - ~ age of player
 - ~ skill level
 - ~ interest shown to dual at Registration Day (refer clause j) in Registrations
 - ~ positional needs of the team
- d) As a general rule a dual registered player will not displace an appropriate age player.
- e) It is preferable for the dual registered player to attend the training sessions for both teams.
- f) In regards to court time, a dual registered player is to be treated the same as any other player in the team.
- g) If the coach of a team wants to dual register a player then the coach must make a written request to the Executive Committee.
- h) The Executive Committee will consult with the coach of the first registered team.
- i) Upon approval being given by the Coach of the first registered team and the Executive Committee, the Registrar is responsible for contacting the potential player.
- j) The Registrar will process all dual registrations according to BMNA Dual Registration Regulations.

6. DEREGISTRATION

- a) All requests to deregister must be submitted to the Secretary of the club in writing.
- b) The Secretary will send a written reply acknowledging receipt of the request to deregister.
- c) If the request for deregistration is **received prior to BMNA Registration Day**–

- i). The Treasurer is to send a cheque for refund of the registration fee.
 - ii). The Registrar is to remove the player from the team list. If necessary any vacancy is to be filled after consultation with the Grading Sub-Committee.
 - iii) The Equipment Officer is to cancel any uniform order.
- d). If the request for deregistration is **received after BMNA Registration Day** –
- i) The Treasurer is to refund the resource levy and apply for a refund to BMNA. All approvals for refund are at the discretion of BMNA.
 - ii) The Registrar is to remove the player from the team list. If required any vacancy is to be filled after consultation with the Grading Sub-Committee.
 - iii) The Registrar is to advise BMNA of team changes, completing the appropriate paperwork.
 - iv) The Equipment Officer is to cancel the uniform order. If the uniform has already been made and is not able to be utilised by the club, then an offer to try and sell the uniform will be made by the club. The family will only be reimbursed if the uniform is sold.

7. BORROWED PLAYERS

- a) Players can only be borrowed according to BMNA Borrowed Players Regulations. These regulations may vary from year to year.
- b) The coach of the borrowing team must first discuss borrowing a player with the coach of the player's registered team.
- c) The names of players that have been borrowed must be advised to the Registrar by the manager of the borrowing team.

8. COACHING APPOINTMENTS

- a) Expressions of interest to coach in the winter competition will be taken at Registration Days.
- b) Interested applicants are to complete a Coaching Nomination Form detailing accreditation and experience.
- c) Applicants who have been appointed as BMNA representative coaches in the current year of winter competition are not permitted to apply to coach the same age group at club level in that same year.
- d) Applications will be acknowledged in writing.
- e) All applicants will be notified in writing of the outcome of their application.
- f) Due consideration will be given to the needs of the team and the knowledge and experience of the applicant.